

MINISTRY OF INDUSTRIES

LANKA MINERAL SANDS LIMITED

REGISTRATION OF SUPPLIERS FOR YEAR 2026

(For Colombo Head Office and Pulmoddai Plant)

Applications from reputed suppliers, state institutions, local agents, manufacturers and distributors are invited to register themselves for supplying the goods & services under the following categories with Lanka Mineral Sands Limited for year 2026.

Important – As it is expected to decentralize purchasing of the following goods and services, suppliers in Anuradhapura, and Trincomalee districts are encouraged to apply. Suppliers should be registered separately for the Head Office and for the Pulmoddai Plant as mentioned below.

Description / Goods		Description / Services	
S/No.	Items to be registered for the Head Office :	S/No.	Items to be registered for the Head Office :
1.	Office Stationery	1.	Re-boring, re-sleeving, crank shaft grinding, facing of motor engine head sand engine blocks
2.	Printing Works	2.	Servicing of injector pumps
3.	Office furniture / Office equipments	3.	Repairs to motor vehicles and servicing
4.	Bearings (Ball Rollers and Trust) and belts	4.	Repairs and maintenance of Computers/Printers
5.	Laboratory equipments / Chemicals	5.	Repairs and maintenance of Air Conditioners
6.	Hardware / Building Materials	6.	Office maintenance Aluminum work and electrical repair etc.
7.	Electrical equipments and fittings (domestic and industrial)		
8.	Workshop tools and equipments		
9.	Tyres and Tubes		
10.	Safety equipment and accessories		
11.	Computers, Printers and Computers Accessories (For branded products authorized license to be submitted)		
12.	Printer ribbons and ink cartridges		
13.	Lubricant and gases (Oxygen, Acetylene and Argon)		
14.	Consumables		
15.	Air Conditioners & Spares Parts		

	<u>Items to be registered for the Pulmoddai Plant :</u>		<u>Items to be registered for the Pulmoddai Plant :</u>
1.	Stationery	1.	Servicing of injector pumps
2.	Office furniture / Office equipment	2.	Repairs to motor vehicles and servicing
3.	Hardware / Building Materials	3.	Repairs and maintenance of Computers/Printers
4.	Electrical equipment and fitting (Domestic and industrial)		
5.	Sawn Timber, Kempas Timber	4.	Repairs and maintenance of Air Conditioners
6.	Printer ribbons and ink cartridges	5.	Office maintenance / Aluminum work
7.	Consumables	6.	Repair, Maintenance & Servicing of Weigh Bridges.
8.	Air Conditioners & Spares Parts	7.	Hiring of Vehicles(Buses, Vans, Excavator, Wheel Loader, Motor Grader ect.)
9.	Consumable (Sugar, Milk Powder)	8.	Hiring of Equipments. (Construction equipment Tools ect.)
		9.	Registration for disposal of used tyers, batteries, glass, stationery items, conveyor belts, rubber items ect.
		10.	Construction contract and building maintenance works.
		11.	Tinkering and repairs to vehicles.

If registration is sought for more than one category of supply of goods and service a separate application should be sent for each category. Registered suppliers who fail to quote on more than three occasions or who fail to execute the orders without valid reasons are liable to have their registration cancelled without any notice.

Quotations will be normally called from registered suppliers but the Company reserves the right to invite offers from other sources of supply outside the registered list, in order to obtain quality goods, services and competitive offers.

Self prepared application should be forwarded under registered cover indicating name and registered address, photocopy of the Certificate of Registration of the form (BRC), photocopy of the Certificate of VAT. Telephone number, Facsimile number, E-mail address, Category of goods/services that could be supplied and the credit terms offered, to reach the Supplies Manger before **14.11.2025** marked **“Registration of suppliers for 2026”** on the top left hand corner of the envelope.

Non-refundable fee of Rs.1000.00 should pay for each category in favor of General Manager, Lanka Mineral Sands Limited, Corporative Branch, AC. No. 0000000931 Bank of Ceylon.

Duly completed application form with a copy of the Bank receipt should be sent by registered post addressed to the below address on or before 14.11.2025

Telephone Nos - Head Office (Colombo): 2883951/52/2883972
IRZ Plant (Pulmoddai) : 026-2256131/2

General Manager
Lanka Mineral Sands Limited
341/13, Sarana Mawatha,
Rajagiriya.
Specimen Application Form :

APPLICATION FOR THE REGISTRATION OF SUPPLIERS FOR THE YEAR – 2026

01. Description and serial no. of supplies/services for which registration is sought;
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02. Name of the Applicant:
Address:
Telephone No.: Fax No.:
Email Address: Contact Person Name:
Mobile No:
03. Type and nature of business organization, whether Manufacture, Local Agent, Sole Proprietor, Partnership, Limited Liability. Company, State Owned Corporation, Government Business Undertaking (For Local Agents a copy of authorized license issued by principle to be attached. Original license to be shown at the submission of application) :
04. Business Registration No. (Copy of Business Registration to be attached to each application):
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05. VAT Registration No (If applicable):
(Attach a copy of VAT Registration)
06. The VAT conformity letter must be submitted with the application.
07. Ability to offer 60 days credit from date of deliver. (Yes / No):
If no, maximum period of credit facility:
08. Whether free delivery facility could be arranged to Head Office, Rajagiriya. (Yes / No):
09. Whether delivery facility could be arranged to Pulmoddai Plant on request. (Yes / No):
(Preference would be given to the suppliers who is willing to deliver the goods to Pulmoddai Plant)
10. Name of Govt. Institutions to whom you have supplied goods in 2023/2024
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11. Name and NIC nos of owners/Directors of the Company.

<u>Name</u>	<u>NIC</u>
.....	
12. Name of the Banker:
13. Have annual accounts been audited in last 03 years. (Yes / No):
If yes, supplier is liable to forward it when requested.
14. The supplier should submit the non-collusion affidavit with the application as per the procurement manual 2024 issued by National Procurement Commission.

Date:

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Authorized Signature of Applicant

Common Seal/Rubber Stamp:

NOTE: Amount paid in bank and receipt no (Receipt copy should be submitted)
Receipt No.